

5/10/2019

Friday, May 10, 2019

12:56 PM

<b>Attendees</b>	<b>Representing</b>
Sarah Gruhler	Student Life
Bryce Regian	ASCC President
Shalana Marshall	ASCC Finance Director
Angela Mashinski	Student Representative
Taeler Young	Student Representative
Bob Hughes	Faculty
Sabra Sand	Business Services
Mike Silva	IT Services
Dennis Davis	IT Services
Layla Otey	IT Services
Radmila Ballada	Faculty
Val Moreno	Chief Information Officer
Becky Udway	Note taking
Megan Jasurda	DSS
Dr. Michael Brown	Instructional Administrator rep. (Dean of CLASS)
Mark Jolgen	Student Representative

Discussion:

1. Report on classroom replacement

Project	Cost	Progress
HP LaserJet Printer 806dn (Library downstairs)	3,390	Purchased and Installed
HP LaserJet Printer 608X	1,600	Purchased and Installed
1- Epson Perfection V550	163	Purchased and Installed
3- Epson Powerlite Projectors	4,500	Purchased and Installed

Math Tutors	45,600	Ongoing (paid through Winter)
Wireless Controller Replacement	47,000	Phase 1 of wireless upgrade
Lab Computer Replacement (podiums and labs)	163,097	Computers and monitors purchased and received. Installation starts in Summer

2. Update on required reserves

- a. Tech Fee will start to be collected for ECD
- b. May need to review software licensing contracts to see if they already include ECD students in calculations (Radka to check with Susan Maxwell)
- c. Proposal: Modify requirement for reserve to \$250,000 instead of 6 months of operating expenses
  - i. The motion was amended to include revisiting the dollar amount of the reserve each year
  - ii. The proposal was motioned by Sabra and seconded by Shalana. The motion passed unanimously.

3. Review and vote on 2019-2020 budget

- a. Salary increases- minimum wage increases, addition of IT salaries
- b. DSS position is not included in the Tech Fee budget as it is likely to be included in the permanent budget
- c. Removed \$25k from supplies and materials and put into software maintenance- cost savings for paper and toner
- d. Moved "other" into software maintenance, line item is rarely used

**New Asks:**

New Items added to Software

\$20,000	JAMF Support for Macs - allows IT to manage Macs in labs
\$15,000	Jaws - screen reader and braille output for visually impaired
<u>\$3,000</u>	Labstats - information on seats available in open labs, expanding licenses
<b>\$38,000</b>	<b>Total</b>

New Items in Additional Projects

\$50,000	Replacements in two labs: TBG and ?TBA
\$50,000	Laptop Carts in Transitional Studies
\$50,000	Other priority replacements

\$7,000	Digital signage computer replacements
\$6,000	Aerospace laptops
<u>\$2,000</u>	Library checkout- more chromebooks
<b>\$165,000</b>	<b>Total</b>

Approval of budget was motioned by Radka and seconded by Shalana. Budget was approved unanimously.

4. Bob would like to see the information about the wireless plans. Colleen will send it to him.
5. IT Council has not met in a long time. Val is working on the IT strategic plan and will include IT Council